

Importing the DF Goblin Kit into Canada

DF Kit Car is excited to announce that the first Goblin kit in Canada successfully crossed the border in early 2018.

Importing the kit did require extra work from our Canadian builder but he has now paved the way for other Canadian Goblin builders to get going.

The information contained in this document is intended to make the importation of the Goblin kit into Canada as simple as possible.

Be warned, if you try to bypass these steps there is a chance it could cost you a lot of money and/or time.



Basic Information

To import your kit into Canada you will be working with a department called Transport Canada. Transport Canada is the department within the government of Canada which is responsible for the regulations, policies and services of transportation in Canada. They will get final say as to whether or not your shipment will be allowed to enter the country as a kit.

The main thing Transport Canada wants to know is that your kit consists of parts that do not add up to a complete motor vehicle. They will only allow you to import the Goblin if you show them that it is a kit and not a complete motor vehicle. The Goblin kit as we ship it passes this requirement because it does not include the engine, transmission and other donor pieces.

To prove to Transport Canada that your kit is not a complete motor vehicle, you will need to file paperwork up front before your kit is ready to ship. The steps laid out below will guide you through this process.

The importation process can be broken up into two parts:

1. Pre-authorization
2. Crossing the border.

Part 1 is getting your paperwork together to be prepared for Part 2. This includes ordering your kit, filling out some paperwork, contacting Transport Canada and paying off your Goblin kit.

Part 2 involves actually getting your Goblin kit across the border. You will need to complete all of the steps of Part 1 before you can be ready for Part 2.

Part 1: Pre-authorization

Step 1 - Order your Goblin kit online

Start by submitting your Goblin kit order on the DF Kit Car Order page: dfkitcar.com/order.php

We recommend that you order the entire kit all at one time rather than opting to order the kit in stages. This way you can be up front with Transport Canada about the pieces you will be receiving from DF Kit Car and you can receive all of the items in one shipment.

The options you select for your order will be required for DF Kit Car to help you with step two.

Step 2 - Receive full parts list from DF Kit Car

DF Kit Car will prepare and send to you a comprehensive list of every item that will ship with your kit. This list is critical in showing Transport Canada that you will not be receiving an engine, transmission or other donor parts.

Along with the detailed parts list, the document will include your invoice number, customer information and our statement that the list is the entire packing list for the upcoming shipment.

Step 3 - Fill out *Declaration to Import Motor Vehicle Kit Parts*

Fill out the *Declaration to Import Motor Vehicle Kit Parts* form attached to this document.

By filling out and signing this document you are declaring that you are importing kit parts for the construction of a home built vehicle.

Step 3.5 - (Optional) Write a persuasive letter explaining your goals

While not required, we recommend that you write and include a persuasive cover letter with your paperwork when you submit it to Transport Canada.

This cover letter can go a long way in showing that you understand the laws relating to importing a kit versus a complete vehicle and that you are in fact importing a kit without the engine, transmission, subframe, electronics, steering components and more.

Feel free to mention that DF Kit Car (the manufacturer of the kit) is available to provide any additional information that might be needed.

Step 4 - Submit documents to Transport Canada

Submit the Goblin kit parts list, Declaration form and your persuasive cover letter to Transport Canada. The following officer is familiar with the first Goblin kit imported into Canada so it could be beneficial to reach out directly to him before submitting the documents.

Eric Jessome

Regulatory Enforcement Officer

Importation and Audit Inspection

Address: Transport Canada – Motor Vehicle Safety
330 Sparks Street, Place de Ville, Tower C
Ottawa ON K1A 0N5

Fax: 613-998-8541

Email: Eric.Jessome@tc.gc.ca

Step 5 - Pay off the Goblin invoice and receive final documents

Pay the remaining balance of your Goblin kit at least two weeks before your estimated ship date. You will then receive an invoice indicating that you have paid in full for the Goblin kit. This invoice will be required later.

When your kit is approved to be imported, Transport Canada will send you the pre-authorization letter. This is the key letter that the Canadian customs will need to see when your kit is at the border.

Part 2: Crossing the Border

Step 1 - Get your kit to the border

There are three ways to get your kit to the border:

1. Make a road trip to DF Kit Car to pick up the kit yourself.
2. Have a carrier deliver your kit to a logistics center near the border in the US. Then take a road trip down to pick up your kit and take it back across the border yourself.
3. Have a carrier deliver the kit all the way to your address. They'll handle the crossing for you.

Option 1 and 2 definitely require more work on your part but since you would be handling the border crossing in person, if an issue comes up you'll be there to help resolve it.

With Option 3 you'll have to setup the freight shipment and provide the freight company with all of the paperwork up front. If you have a freight company deliver your kit directly to you, the following instructions will not pertain to you.

Step 2 - Declare your kit to the customs officer

When you get to the border the customs officer will ask if you have anything to declare. Let them know that you are importing car parts valued at approximately \$10,000 (or whatever your final invoice from DFKC stated). The customs officer will direct you to park and go inside to finish declaring your goods.

Inside the office you will provide the invoice for your kit and the pre-authorization letter. The customs officer might ask questions about where the parts are from and what they are. Answer honestly and emphasize they are just car parts and not a complete car. Other parts will come from Canada to build the car.

Step 3 - Pay sales tax

Once it is approved, you will pay sales tax on the kit. The sales tax percentage varies by province. After you pay the tax, you'll be free to bring the kit into Canada and take it home.

Titling and Registration

This document was written to help you successfully import a Goblin kit into Canada and was not intended to help with titling or registration. Titling and registering the kit is handled within your province and the rules and regulations for registering a kit/assembled/custom vehicle vary by province. You will need to check with your province for the regulations that you will need to follow.

Contact Us

469-552-9366
info@dfkitcar.com

DF Kit Car LLC
Red Oak, TX



DECLARATION TO IMPORT MOTOR VEHICLE KIT PARTS

IMPORTANT NOTE: This form must be completed and signed by the Canadian importer, then faxed to (613) 998-8541 prior to importation.

Company / importer's name		*Importer number	
Street		Invoice number	Customer number
City	Province	Postal Code	
Telephone number	Fax number	E-mail	

***Note:** If this is not a private importation, please contact the Canada Revenue Agency (CRA) for the obtaining of a Business Number and for an import-export account: Call 1-800-959-5525.

FOREIGN MANUFACTURER INFORMATION (If additional listings are required, please use a separate sheet).

1	Name		Vehicle model	
	Address		City	State or province
	Country	Telephone number	Fax number	

FOREIGN DEALER INFORMATION (If different from manufacturer's information).

2	Name		Vehicle model	
	Address		City	State or province
	Country	Telephone number	Fax number	

I, the undersigned, hereby declare that:

- I have read and fully understand the "TRANSPORT CANADA "Kit Car" INFORMATION" document.
- I am fully aware that the importation of a motor vehicle in a disassembled, or partially assembled state for the purpose of circumventing the *Motor Vehicle Safety Act* is an offence prosecutable under Act.
- I understand that knowingly making any false or misleading statements is an offence under section 16(2) of the *Motor Vehicle Safety Act*.
- I understand that this form is designed to facilitate the importation of components for use in the construction of a "home built" vehicle only. I also understand that it is an offense to contravene the *Motor Vehicle Safety Act*.
- The vehicle component list accompanying this declaration represents the entire amount and type of components that I am importing.
- I will report any additions, substitutions, or subtractions of components for this shipment immediately to Transport Canada prior to importation.

Company representative / importer's name (please print)	Title, if applicable (please print)
Signature	Date